



Senior Electrical Estimator

(J. UNO Estimator Career Path: Project Estimator IV or Senior Estimator I)

Job Post

Effective Date: 240130

Summary

The Senior Electrical Estimator is a pivotal role that centers on producing accurate, comprehensive, and competitive cost estimates for electrical aspects of J. UNO projects. Requiring an extensive understanding of electrical engineering principles and contemporary construction methodologies, the incumbent will deliver insights derived from thorough analysis. This ensures that estimates align perfectly with project objectives. Collaborative efforts with interdisciplinary teams and stakeholders are crucial to delivering tailored electrical estimating solutions. This role also fosters a commitment to excellence and continuous growth.

Key Responsibilities

Electrical Estimating & Analysis:

- Develop tailored cost estimates for electrical components, integrating knowledge of electrical systems, and construction methods.
- Analyze designs, materials, labor, and overhead costs for electrical projects, incorporating input from Architect-Engineer (A-E) teams for accurate estimates.
- Interpret electrical systems blueprints, plans, and documents, ensuring trustworthy estimates.
- Utilize tools like On-Screen Takeoff, Excel, MCACES Second Generation (MII), and other relevant software for estimating tasks.
- Keep updated with market rates and changes affecting costs.
- Play an active role in A-E team meetings, charrettes, and on-board reviews. Travel will be required from time to time.

Project Management & Coordination:

- Oversee the progression of electrical projects, ensuring they adhere to the predefined scope, budget, quality standards, and timelines.
- Steer projects from initiation to completion, emphasizing budget and schedule adherence.

Client & Team Engagement:

- Build and nurture relationships with clients, understanding their unique requirements and delivering customized solutions.
- Foster a collaborative atmosphere within the team and with external partners, emphasizing the importance of knowledge sharing and growth in electrical estimation.
- Continuously refine and improve estimating processes based on feedback and project outcomes.

Quality Control, Assurance & Growth:

- Uphold rigorous QC/QA standards, ensuring precision in all electrical estimating outputs.

- Pursue ongoing professional development, mastering various estimator tools and obtaining pertinent certifications.

Strategic Marketing & Business Development:

- Support company growth through active participation in marketing strategies and business development efforts focused on electrical estimating.
- Aid in enhancing the company's footprint in electrical cost estimating and engineering sectors.

Compensation and Benefits Overview

- **Salary Range: \$105,000 - \$135,000** annual salary commensurate with experience and qualifications.
- **Annual Salary Step Increase:** As part of our commitment to recognizing and rewarding the hard work and contributions of our team members, we offer an annual salary step increase program for this position. Based on performance evaluations, organizational goals, and budgetary considerations, you may be eligible for up to a **\$5,000** salary increase on an annual basis. The specific details and criteria for the salary step increase will be outlined in your employment agreement and reviewed annually during the performance evaluation process.
- **Flexible Work Schedule:** Tailored to support work-life balance. Our company core hours, when all employees are expected to be on duty, are Monday through Friday from 10:00 AM to 3:00 PM Hawaii Standard Time (HST). Outside core hours, you have flexibility to set your own work schedule, adhering to a 40-hour minimum workweek.
- **Medical Insurance:** J. UNO covers 100% of the 'employee-only' premium, and 60% (non-supervisory position) or 80% (supervisory position) of either 'employee + child' or 'employee + family' premium.
- **Paid Time Off (PTO):**
 - **Flexible PTO Accrual:** Full-time employees benefit from a generous PTO accrual system based on years of service, with an increasing scale of monthly and annual accrual rates, and a clear maximum accrual limit.
 - **Comprehensive Sick Leave Policy:** Includes accrued sick leave from the hire date for personal or immediate family health needs, with detailed guidelines for usage and required documentation.
 - **Generous Paid Holidays & Bereavement Leave:** Observes major holidays, including half-days for community service, and provides bereavement leave for immediate and extended family members, pets, and colleagues, reflecting our commitment to employee support in times of need.
 - **Jury Duty Compensation & Leave Donation Program:** Offers income protection for jury duty and a compassionate leave donation program, allowing employees to support colleagues during medical crises.
 - **Employee-Centric Approach:** The policy emphasizes flexibility, including rollover of unused PTO, provisions for negative PTO balances with approval, and special considerations for new employees, showcasing our commitment to an employee-first culture.
- **Retirement Benefits:** 401K enrollment with a 3% employer contribution and profit-sharing,

both after 6 months.

- **Parental Leave:** Two weeks of paid leave following childbirth or adoption, applicable after one year.
- **Commuter Benefits:** Options include paid parking, a monthly bus pass, or Biki membership.
- **EAP:** Counseling sessions available for various concerns for you and household members.
- **Insurance:** Life and AD&D insurance worth \$100,000, LDI, supplemental income protection, and retirement plan protection.
- **Flexible Spending Accounts:** Available for healthcare and dependent care.

Qualifications and Skills

- Bachelor's or higher degree in Electrical Engineering, Construction Management, or a related field.
- A minimum of 5-7 years of specialized experience in electrical estimating.
- Proficiency in various estimating software, especially concerning electrical components.
- Strong analytical and mathematical aptitude with a detail-oriented approach.
- Familiarity with standard construction practices, materials, and methods.
- Effective communication skills, suitable for team interactions.
- Proven capability in managing and inspiring teams.
- Proven multitasking skills, effectively juggling diverse projects and tight deadlines.
- A solid understanding of risk management, cost control, and ethical considerations.
- Strategic vision to align estimating procedures with organizational goals.
- Familiarity with the latest industry trends, market scenarios, and advancements in estimating technology.
- Dedication to adhering to health, safety, and company guidelines.
- Client-centric mindset complemented by business development skills and contract negotiation expertise.

Additional Requirements

Travel: Local and non-local travel are essential for client meetings, industry conferences, and team support. A valid passport and driver's license are required, or candidates must be able to obtain them upon assuming the role. Details regarding travel benefits and reimbursements will be provided.

Clearance: Candidates must have the capacity to access U.S. Department of Defense (DoD) information and facilities. This encompasses undergoing background screenings, potential drug tests, and adhering to stringent security policies and standards. The applicant must be a U.S. citizen or possess the necessary authorization to work in the U.S. Furthermore, candidates should be prepared to acquire base passes promptly and complete relevant procedures.

Physical Demands: Regular activities include sitting, handling, and communication. There are occasional requirements like standing, walking, stooping, kneeling, crouching, crawling, and lifting up to 30 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Clearance: Ability to access U.S. Department of Defense (DoD) information and locations. This includes undergoing background checks, potential drug testing, and training while adhering to security policies and standards. Candidates should also maintain the capability to obtain base passes and engage in relevant procedures promptly.

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Who We Are

J. Uno and Associates, Inc. (J. UNO), Hawaii's largest pure construction cost consulting firm, has been serving the Pacific Rim and managing projects worldwide since 1989. Currently in an exciting season of growth, we are seeking cost estimators at levels from entry to senior. These full-time exempt positions are based in our Honolulu, HI office or upcoming Orlando, FL office, where you'll work Monday through Friday alongside a supportive team.

What You Will Do

J. UNO assists Architect-Engineer (A-E) design teams in bringing projects to fruition by providing cost guidance. We create awareness of estimated construction costs at every phase of the design process, helping teams finalize designs within client budgets. Our team takes on new projects and challenges every week, performing tasks that include reading blueprints, performing quantity takeoffs, obtaining pricing quotes, conducting market research, attending client meetings, and packaging and submitting cost estimates. Our estimates cover various disciplines including architectural, structural, civil, electrical, and mechanical. While project locations span the Pacific and the globe, most work will be performed in our Orlando office. Local and non-local travel may be required for site investigations, design charrettes, and On-Board Reviews. We utilize software such as Microsoft Excel, Bluebeam, On-Screen Takeoff (OST), and MCACES 2nd Generation (MII) in our daily tasks.

Who Are You?

This role is for you if you enjoy using your imagination, exploring complex issues, and embracing new challenges daily. You are not the type who is content doing the same tasks for similar projects day in, day out. With 400 new projects annually, each one unique, J. UNO offers constant opportunities to learn. The diversity of projects will expose you to the A/E/C industry, including studies, master plans, renovations, and new construction across various sectors like schools, hospitals, hotels, airports, luxury, public housing, harbors, piers, and more.

The J. UNO team consists of individuals who are hungry, humble, and smart. We celebrate each other's successes and support one another through challenging times. Our core values are the

foundation of our culture, and we make a concerted effort to ensure that we live and breathe these values daily.

- **Worthy of Trust**
 - Practice what you preach
 - Be reliable and dependable
 - Be honest and straightforward
 - It's okay to say "No"
- **Mastery of Craft**
 - Be a lifelong learner
 - Work hard; Work smart
 - Have grit
 - Be intentional
 - Unconscious competence
- **Humble Confidence**
 - Be genuine – Put in the work and know your stuff
 - Believe in yourself and your abilities
 - Make room for other people's thoughts and ideas. No one knows all the answers.
 - Humble on the outside, confident on the inside
- **Find the Why**
 - Curiosity fosters learning
 - Feed your appetite for knowledge
 - Seek first to understand, then to be understood
 - There's no such thing as an unintelligent question
- **Be a Multiplier**
 - Team Player who helps others succeed
 - Small things make the biggest difference
 - Add value to everything you do
 - Elevate and take it to the next level

We are an equal opportunity employer

J. UNO is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All employment is decided based on qualifications, merit, and business need.

Get in touch

If you would like to apply for this position, please send your resume and cover letter to staffing@j-uno.com.